

**BUILDING AND SAFETY PLAN CHECK**  
**When will a soils report be required?**

**Projects requiring soils/geology reports**

New Structures  
Foundation Underpinning  
Basements

**Category 1 determination is made by a site visit from City Geologist**

Additions  
Pools  
Retaining Walls  
Decks  
Balcony  
2nd story Addition, Balcony, or Deck

**The following may be exempted from a site visit**

- **Light weight roof systems such as patio covers and trellis roof structures** unless in close proximity to slopes
- **Below Ground Spas** on level ground unless in close proximity to slopes

**Information Required to schedule a Category 1 Site Review**

- **Dated** site plans illustrating proposed project
- Applicant/Owner name and contact information including email address
- Provide access to property. All dogs should be locked up or removed from property on day of site visit