



MEMORANDUM

TO: HONORABLE MAYOR & CITY COUNCIL MEMBERS
FROM: DENNIS McLEAN, DIRECTOR OF FINANCE & INFORMATION TECHNOLOGY 
DATE: SEPTEMBER 7, 2010
SUBJECT: FY09-10 CONTINUING APPROPRIATIONS & FISCAL YEAR-END BUDGET ADJUSTMENTS
REVIEWED: CAROLYN LEHR, CITY MANAGER 
Project Manager: Kathryn Downs, Deputy Director of Finance & Information Technology

RECOMMENDATION

1. Adopt Resolution No. 2010- , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, AMENDING RESOLUTION 2009-40, THE BUDGET APPROPRIATION FOR FY09-10, TO REDUCE THE BUDGET FOR THE APPROVED CONTINUING APPROPRIATIONS.
2. Adopt Resolution No. 2010- , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, AMENDING RESOLUTION 2010-55, THE BUDGET APPROPRIATION FOR FY10-11, TO INCREASE THE BUDGET FOR THE APPROVED CONTINUING APPROPRIATIONS.
3. Adopt Resolution No. 2010- , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, AMENDING RESOLUTION 2009-40, THE BUDGET APPROPRIATION FOR FY09-10, TO ADJUST THE BUDGET IN THE GENERAL FUND, ABALONE COVE SEWER DISTRICT FUND, RPV TV FUND, GINSBURG CULTURAL ARTS BUILDING FUND AND THE COMMUNITY DEVELOPMENT BLOCK GRANT R FUND.

EXECUTIVE SUMMARY

This is an annual staff report (with accompanying resolutions) for the sole purpose of ensuring budgetary compliance for FY09-10 and FY10-11. Because the proposed continued appropriations were included in the FY09-10 budget, there is no fiscal impact on

FY09-10 CONTINUING APPROPRIATIONS & FISCAL YEAR-END BUDGET ADJUSTMENTS

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the estimated fund balances presented with the FY10-11 budget. The amounts requested are consistent with prior years.

Staff is requesting several fiscal year end adjustments to ensure FY09-10 budgetary compliance. These adjustments are offset with expenditure savings resulting in a net increase of General Fund Reserves in the amount of \$61,610.

BACKGROUND AND DISCUSSION

Continuing Appropriations

At the end of each fiscal year, it is necessary to prepare a summary of budgeted appropriations that must be carried over to the next fiscal year. The attached list of FY09-10 Continuing Appropriations (Attachment B) identifies projects that were included in the FY09-10 budget, but were not completed by June 30, 2010.

The majority of the continuing appropriation items relate to ongoing Public Works projects. Many of these projects are performed in the summer months to avoid the rainy season (e.g. street overlay projects and storm drain projects) or are large projects that take several years to complete (e.g. completion of the Natural Community Conservation Plan). City staff anticipates that the majority of these projects will be completed during FY10-11. However, in some instances, completion will not necessarily occur until after June 30, 2011. In these instances it will likely be necessary to carry over remaining budget amounts to FY11-12 as a part of next year's continuing appropriations.

Staff presented all budgeted appropriations for FY09-10, including the amounts requested for carryover, in the FY09-10 column of the 2010 Five-Year Financial Model that was prepared in conjunction with the FY10-11 budget. Therefore, estimated beginning fund balances presented with the FY10-11 budget were already reduced by the amount of the proposed continuing appropriations. Approval of these continuing appropriations will not change estimated ending fund balances at June 30, 2011.

The list of FY09-10 Continuing Appropriations itemizes each project for which staff recommends a continuation of the appropriation into FY10-11. A brief description of each item is provided.

Year-End Budget Adjustments

Chapter 3.32 of Title 3 of the Rancho Palos Verdes Municipal Code sets forth guidelines related to the City's budget administration. Section 3.32.070 of the Code requires that all expenditures in excess of a program/function's budgeted allocation must be approved by supplemental appropriation by the City Council. A discussion of the requested adjustments to the programs follows.

FY09-10 CONTINUING APPROPRIATIONS & FISCAL YEAR-END BUDGET ADJUSTMENTS

Page 3 of 4

GENERAL FUND

City Council Program

The FY09-10 budget did not provide for membership to Southern California Association of Governments (SCAG) in the amount of \$3,440. The establishment of City Council salaries during FY09-10 included a small increase of compensation, which resulted in an unbudgeted expenditure of \$5,950. Staff requests a total adjustment of \$9,390 for this program.

City Attorney Program

City attorney services were approximately \$90,000 less than the \$1 million budget during FY09-10. Staff requests an adjustment to recognize these savings.

General Fund Transfers to Other Funds

As a result of additional unbudgeted Abalone Cove Sewer District and RPV TV expenditures noted below, Staff requests an adjustment to increase General Fund transfers to other funds by \$19,000.

ABALONE COVE SEWER DISTRICT FUND

This fund had a total FY09-10 budget of about \$94,000 and actual expenditures of about \$98,000. The additional expenditures were for maintenance activities necessary to the sewer system. The additional expenditures will be funded with a transfer from the General Fund, as noted above.

RPV TV FUND

The FY08-09 RPV TV program budget was about \$84,000; and total expenditures were about \$99,000. The budget overage was primarily due to additional professional services for sports commentary and other programming. The additional expenditures of \$15,000 will be funded with a transfer from the General Fund, as noted above.

GINSBURG CULTURAL ARTS BUILDING FUND

At the beginning of FY09-10, the dolphin statue memorializing the Ginsburg donation was installed. The \$5,439 expenditure to install the base of the statue was not budgeted. Staff requests an adjustment from the available fund balance of \$202,167.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) "R" FUND

A special allocation of CDBG "R" (for "Recovery Act") funding became available during FY09-10 for the American with Disabilities Act (ADA) compliant project to install automatic doors at City facilities. Staff requests both revenue and expenditure adjustments to reflect the \$51,380 of CDBG R funding.

**FY09-10 CONTINUING APPROPRIATIONS & FISCAL YEAR-END BUDGET
ADJUSTMENTS**

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FISCAL IMPACT

As described previously, the proposed continuing appropriations will have no impact on the estimated (budgeted) fund balance at June 30, 2011 for any of the City's funds. The first continuing appropriations resolution merely authorizes increasing the FY10-11 budget for each of the continuing appropriations listed in Attachment B. The second continuing appropriations resolution authorizes decreasing the FY09-10 budget for the same appropriations.

The net effect of the FY09-10 General fund budget adjustments requested within this report increase estimated General fund reserves at June 30, 2011 by \$61,610. The Schedule of Estimated General Fund Reserves as of June 30, 2011 (Attachment A) has been adjusted to reflect the adjustment. Staff has taken the initiative to ensure that the additional budget requests did not increase the appropriations continued to FY10-11.

RESOLUTION NO. 2010 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, AMENDING RESOLUTION 2009-40, THE BUDGET APPROPRIATION FOR FY09-10, TO REDUCE THE BUDGET FOR THE APPROVED CONTINUING APPROPRIATIONS

WHEREAS, Section 3.32 of the Rancho Palos Verdes Municipal Code provides that all expenditures in excess of budgeted allocations must be by supplemental appropriation of the City Council: and

WHEREAS, on June 30, 2009, the City Council of the City of Rancho Palos Verdes adopted Resolution 2009-40, approving a spending plan and authorizing a budget appropriation for FY09-10: and

WHEREAS, certain projects included in the FY09-10 budget will be carried over as continuing appropriations to FY10-11; and

WHEREAS, the City Council desires that the FY09-10 budget be reduced for each of the continuing appropriations carried over to FY10-11.

BE IT, THEREFORE, RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES:

The following adjustments are made to the FY09-10 budget per Attachment B:

Decrease the General fund budget as follows:

| | | | |
|--------------------------------|-----------------|--------------------------|--------------|
| City Manager | #101-1002-32-00 | Professional/Technical | \$ 100,000 |
| Community Outrch | #101-1005-55-00 | Printing | \$ 11,000 |
| Public Safety Spec | #101-1024-32-00 | Professional/Technical | \$ 28,000 |
| Animal Control | #101-1025-32-00 | Professional/Technical | \$ 15,000 |
| Emergency Prep | #101-1026-32-00 | Professional/Technical | \$ 57,000 |
| Emergency Prep | #101-1026-61-00 | Supplies/Minor Equipment | \$ 45,000 |
| Finance | #101-2020-32-00 | Professional/Technical | \$ 15,000 |
| Public Works Admin | #101-3001-32-00 | Professional/Technical | \$ 50,000 |
| Traffic Management | #101-3006-32-00 | Professional/Technical | \$ 176,000 |
| Storm Water Quality | #101-3007-32-00 | Professional/Technical | \$ 25,000 |
| Building Maint | #101-3008-43-00 | Maintenance | \$ 79,000 |
| Parks/Trails Maint | #101-3009-43-00 | Maintenance | \$ 501,000 |
| Sewer Maintenance | #101-3026-32-00 | Professional/Technical | \$ 29,000 |
| Planning | #101-4001-32-00 | Professional/Technical | \$ 207,000 |
| Building & Safety | #101-4002-32-00 | Professional/Technical | \$ 59,000 |
| NCCP | #101-4005-32-00 | Professional/Technical | \$ 65,450 |
| Total General fund adjustments | | | \$ 1,440,450 |

Decrease the Beautification fund budget as follows:

| | | | |
|----------------|-----------------|------------------|-----------|
| Beautification | #212-3012-93-00 | Grants To Others | \$ 75,000 |
|----------------|-----------------|------------------|-----------|

Decrease the Subregion 1 Maintenance fund budget as follows:

| | | | |
|-------------|-----------------|-------------|-----------|
| Subregion 1 | #223-3023-43-00 | Maintenance | \$ 10,000 |
|-------------|-----------------|-------------|-----------|

Decrease the Capital Improvement Projects fund budget as follows:

| | | | |
|--------------------|-----------------|------------------------|-------------|
| Administration | #330-3030-32-00 | Professional/Technical | \$ 36,000 |
| Street Improvement | #330-3031-73-00 | Improvements | \$6,114,460 |
| Park Improvements | #330-3033-73-00 | Improvements | \$ 788,800 |

Decrease the Development Impact Mitigation fund budget as follows:

| | | | |
|--------------------|-----------------|------------------------|------------|
| Environment Excise | #338-3038-32-00 | Professional/Technical | \$ 353,675 |
| Environment Excise | #338-3038-73-00 | Improvements | \$ 201,000 |

Decrease the Water Quality Flood Protection fund budget as follows:

| | | | |
|--------------|-----------------|--------------|-------------|
| Storm Drains | #501-3052-73-00 | Improvements | \$1,930,000 |
|--------------|-----------------|--------------|-------------|

Decrease the Equipment Replacement fund budget as follows:

| | | | |
|-------------------|-----------------|-------------------------|------------|
| Vehicles | #681-3083-76-00 | Capital Purchases | \$ 25,000 |
| Computer Equip | #681-2082-61-00 | Minor Equipment | \$ 62,000 |
| Computer Equip | #681-2082-75-20 | Capitalizable Equipment | \$ 798,000 |
| Furniture & Equip | #681-6083-75-10 | Capitalizable Equipment | \$ 20,000 |

Decrease the Employee Benefits fund budget as follows:

| | | | |
|-------------------|-----------------|------------|-----------|
| Employee Benefits | #685-1015-27-00 | Bonus Pool | \$ 36,308 |
|-------------------|-----------------|------------|-----------|

Decrease the Building Replacement/Improvements fund budget as follows:

| | | | |
|----------------------|-----------------|--------------|------------|
| Building Improvement | #686-3086-73-00 | Improvements | \$ 342,000 |
|----------------------|-----------------|--------------|------------|

PASSED, APPROVED, AND ADOPTED THE 7th DAY OF SEPTEMBER 2010.

MAYOR

ATTEST:

CITY CLERK

State of California)
County of Los Angeles)ss
City of Rancho Palos Verdes)

I, CARLA MORREALE, City Clerk of The City of Rancho Palos Verdes, hereby certify that the above Resolution No. 2010- was duly and regularly passed and adopted by the said City Council at regular meeting thereof held on September 7, 2010.

CITY CLERK
CITY OF RANCHO PALOS VERDES

RESOLUTION NO. 2010 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, AMENDING RESOLUTION 2010-55, THE BUDGET APPROPRIATION FOR FY10-11, TO INCREASE THE BUDGET FOR THE APPROVED CONTINUING APPROPRIATIONS

WHEREAS, Section 3.32 of the Rancho Palos Verdes Municipal Code provides that all expenditures in excess of budgeted allocations must be by supplemental appropriation of the City Council: and

WHEREAS, on June 15, 2010, the City Council of the City of Rancho Palos Verdes adopted Resolution 2010-55, approving a spending plan and authorizing a budget appropriation for FY10-11: and

WHEREAS, certain projects included in the FY09-10 budget will be carried over as continuing appropriations to FY10-11; and

WHEREAS, the City Council desires that the FY10-11 budget be increased for each of the continuing appropriations carried over to FY10-11.

BE IT, THEREFORE, RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES:

The following adjustments are made to the FY10-11 budget per the attached Attachment B:

Increase the General fund budget as follows:

| | | | |
|--------------------------------|-----------------|--------------------------|--------------|
| City Manager | #101-1002-32-00 | Professional/Technical | \$ 100,000 |
| Community Outrch | #101-1005-55-00 | Printing | \$ 11,000 |
| Public Safety Spec | #101-1024-32-00 | Professional/Technical | \$ 28,000 |
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| Storm Water Quality | #101-3007-32-00 | Professional/Technical | \$ 25,000 |
| Building Maint | #101-3008-43-00 | Maintenance | \$ 35,000 |
| Transfers Out | #101-6000-91-00 | Comm Dev Restroom Impr | \$ 44,000 |
| Parks/Trails Maint | #101-3009-43-00 | Maintenance | \$ 501,000 |
| Sewer Maintenance | #101-3026-32-00 | Professional/Technical | \$ 29,000 |
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|-------------------|-----------------|------------|-----------|

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|----------------------|-----------------|--------------|------------|
| Building Improvement | #686-3086-73-00 | Improvements | \$ 342,000 |
|----------------------|-----------------|--------------|------------|

PASSED, APPROVED, AND ADOPTED THE 7th DAY OF SEPTEMBER 2010.

MAYOR

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State of California)
County of Los Angeles)ss
City of Rancho Palos Verdes)

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CITY OF RANCHO PALOS VERDES

RESOLUTION NO. 2010 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, AMENDING RESOLUTION 2009-40, THE BUDGET APPROPRIATION FOR FY09-10, TO ADJUST THE BUDGET IN THE GENERAL FUND, ABALONE COVE SEWER DISTRICT FUND, RPV TV FUND, GINSBURG CULTURAL ARTS BUILDING FUND AND THE COMMUNITY DEVELOPMENT BLOCK GRANT R FUND

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WHEREAS, on June 30, 2009, the City Council of the City of Rancho Palos Verdes adopted Resolution 2009-40, approving a spending plan and authorizing a budget appropriation for FY09-10: and

WHEREAS, certain programs included in the FY09-10 budget will have expenditures which vary from the adjusted budget; and

WHEREAS, the City Council desires that the FY09-10 budget be adjusted for each of these programs to assure budgetary compliance.

BE IT, THEREFORE, RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES:

The following adjustments are made to the FY09-10 budget:

Adjust the General fund budget as follows:

| | | | | |
|---------------|-----------------|--------------------|----|--------|
| City Council | #101-1001-59-20 | Memberships & Dues | \$ | 3,440 |
| City Council | #101-1001-12-00 | Part-Time Salaries | \$ | 5,950 |
| City Attorney | #101-1003-33-00 | Legal Services | \$ | 90,000 |
| Transfers Out | #101-6000-91-00 | To Other Funds | \$ | 19,000 |

Adjust the Abalone Cove Sewer District fund budget as follows:

| | | | | |
|----------------|-----------------|-------------|----|-------|
| Sewer District | #225-3025-43-00 | Maintenance | \$ | 4,000 |
|----------------|-----------------|-------------|----|-------|

Adjust the RPV TV fund budget as follows:

| | | | | |
|--------|-----------------|------------------------|----|--------|
| RPV TV | #226-1007-32-00 | Professional/Technical | \$ | 15,000 |
|--------|-----------------|------------------------|----|--------|

Adjust the Ginsburg Cultural Arts Building fund budget as follows:

| | | | | |
|-------------------|-----------------|--------------|----|-------|
| Ginsburg Cultural | #227-3027-73-00 | Improvements | \$ | 5,439 |
|-------------------|-----------------|--------------|----|-------|

Adjust the Community Development Block Grant R fund budget as follows:

| | | | | |
|---------------|------------------|----------------|----|--------|
| Recovery Act | #311-3096-331-00 | Federal Grants | \$ | 51,380 |
| ADA Compliant | #311-3096-73-00 | Improvements | \$ | 51,380 |

PASSED, APPROVED, AND ADOPTED THE 7th DAY OF SEPTEMBER 2010.

MAYOR

ATTEST:

CITY CLERK

State of California)
County of Los Angeles)ss
City of Rancho Palos Verdes)

I, CARLA MORREALE, City Clerk of The City of Rancho Palos Verdes, hereby certify that the above Resolution No. 2010- was duly and regularly passed and adopted by the said City Council at regular meeting thereof held on September 7, 2010.

CITY CLERK
CITY OF RANCHO PALOS VERDES

| | Action Date | Beginning Reserves | Revenues | Expenditures | Net Transfers | Ending Reserves |
|--|-------------|--------------------|------------|--------------|---------------|------------------------|
| Budget Adoption (estimate) | 6/15/2010 | 10,264,429 | 21,747,717 | (17,832,855) | (3,914,099) | 10,265,192 |
| Adjustments: | | | | | | |
| FY09-10 Year-End Adjustments | 9/7/2010 | 61,610 | | | | |
| | | | | | | |
| Revised Estimates | | 10,326,039 | 21,747,717 | (17,832,855) | (3,914,099) | 10,326,802 |
| Variance to Original Budget | | 61,610 | - | - | - | 61,610 |
| Excess Budgeted Revenue Over/(Under) | | | | | | |
| Budgeted Expenditures & Net Transfers | | | | | | 763 |
| Reserve Policy Level (50% of Budgeted General Fund Expenditures) | | | | | | |
| Reserves in Excess of Policy Level | | | | | 116% | 8,916,428 1,410,375 |
| Column Heading Definitions | | | | | | |
| Action Date is the date City Council adopted the budget or approved an adjustment to the budget. | | | | | | |
| Beginning Reserves are the budgeted 7/1/10 General fund reserves at the time of budget adoption. | | | | | | |
| Revenues include the originally adopted revenue budget and subsequent adjustments. When staff becomes aware that revenues are expected to significantly deviate from the adopted budget, an adjustment is presented to the City Council for approval. | | | | | | |
| Expenditures include the originally adopted expenditure budget and subsequent adjustments. When staff becomes aware that expenditures of a program are expected to significantly deviate from the adopted budget, an adjustment is presented to the City Council for approval. | | | | | | |
| Net Transfers include both operating transfers from and to the General fund. Originally budgeted Net Transfers are adjusted when staff becomes aware that an additional operating transfer is needed to satisfy an unanticipated shortfall within another fund; and that shortfall must be funded with General fund monies. | | | | | | |
| Ending Reserves are the estimated 6/30/10 General fund reserves at the time of budget adoption. Adjusted Ending Reserves is a calculation based on subsequent adjustments to Beginning Reserves, Revenues, Expenditures and Net Transfers. | | | | | | |

FY09-10 Continuing Appropriations

Attachment B

| Budget Program/Project | FY09-10 Budget | FY09-10 Actual | FY09-10 Available | Carryover Request | Justification |
|--------------------------------|----------------|----------------|-------------------|-------------------|---|
| City Manager | 1,644,156 | 1,376,313 | 267,843 | 100,000 | Savings in the City Manager's program will provide for an aviation expert to assist with the proposed Class C airspace designation surrounding Long Beach Airport (\$23K), a federal advocate to assist with securing funding for the Lower San Ramon Canyon stabilization project (\$50K), organizational development (\$20K), and a small tax defaulted property acquisition (\$7K). |
| Community Outreach | 100,650 | 85,960 | 14,690 | 11,000 | The continued appropriation would provide funding for a FY10-11 printed Community Newsletter. |
| Public Safety Special Programs | 70,000 | 38,295 | 31,705 | 28,000 | This appropriation would be used to fund a pilot program for the Sheriff's Department to conduct business outreach on Western Avenue (\$10K), as well as the City's share of the Lomita Sheriff's Station purchase of an emergency mobile command unit (\$18K). |
| Animal Control | 140,250 | 93,626 | 46,624 | 15,000 | Evaluation of Animal Control contract and analysis of potential changes to service delivery. |
| Emergency Preparedness | 274,177 | 171,265 | 102,912 | 102,000 | Complete the Natural Hazards Mitigation Plan (\$12K), continued administration of open Federal Emergency Management Agency (FEMA) claims (\$30K), City Council and Staff emergency training (\$15K), and ongoing additions to the emergency supply caches (\$45K). |
| Finance | 1,287,180 | 1,269,247 | 17,933 | 15,000 | Treasury Advisory services |
| Public Works Administration | 1,761,021 | 1,656,613 | 104,408 | 50,000 | Indian Peak geological study (\$20K) and other administrative expenses (\$30K). |
| Traffic Management | 386,600 | 209,777 | 176,823 | 176,000 | Crenshaw/Crest circulation and parking study and Hawthorne at Lower Hesse park vehicle access study (\$10K). The contract award for the Crest/Whitley Collins flashing pedestrian crossing is expected September 2010 (\$80K). Staff expects to report to Council September 2010 for the Oversized Vehicle/Neighborhood parking programs (\$46K). Safe Routes to Schools education program during the 2010-11 school year (\$30K). Golden Cove traffic improvements were approved by Council July 2010 (\$10K). |
| Storm Water Quality | 246,900 | 116,296 | 130,604 | 25,000 | Expected report to Council in October 2010 regarding Lake Machado monitoring (\$25K). |
| Building Maintenance | 651,200 | 444,530 | 206,670 | 79,000 | Replace frozen water valves at City Hall (\$25K), high-density storage racks (\$10K), and Community Development restroom improvements (\$44K). |

FY09-10 Continuing Appropriations

Attachment B

| Budget Program/Project | FY09-10 Budget | FY09-10 Actual | FY09-10 Available | Carryover Request | Justification |
|--|----------------|----------------|-------------------|-------------------|---|
| Parks, Trails & Open Space Maintenance | 1,400,893 | 613,555 | 787,338 | 501,000 | Sunshine, Pine Grove & Northern Sandbox trail repairs (\$37K). Contract award in June 2010 for open space brush removal (\$340K). Ladera Linda and Ryan Park basketball court resurfacing (\$42K). Contract award expected February 2011 for Irrigation Smart Controller installation (\$82K). Expected completion of the preliminary study for Citywide Sewer Funding Options in September 2010 (\$29K). |
| Sewer Maintenance | 160,300 | 57,194 | 103,106 | 29,000 | November 16, 2010 is currently the target date for City Council review of the Planning Commission approved General Plan (\$59K). The Zone 2 Environmental Impact Report is currently in process, with completion expected by March 2011 (\$148K). |
| Planning | 1,517,944 | 1,310,597 | 207,347 | 207,000 | Staff expects to move forward with the Gateway Park geological study after grant notification is received at the end of 2010 (\$29K). The Monks Plaintiff's geotechnical review is an ongoing process subject to court instruction (\$24K). Staff ordered an updated set of code books that were delivered in July 2010 (\$6K). |
| Building & Safety | 705,177 | 611,145 | 94,032 | 59,000 | The updated NCCP (including Upper Fillorium and Public Use Master Plan) was submitted to the resource agencies in August 2010. This appropriation will fund any additional modifications requested. Expected timeline for City Council approval is early 2011. |
| NCCP | 76,000 | 10,550 | 65,450 | 65,450 | |
| Total General Fund | | | | 1,462,450 | |
| Beautification | 107,530 | 25,803 | 81,727 | 75,000 | The carryover request will fund the FY09-10 beautification grant cycle. Staff is in process of preparing revised Beautification Grant program guidelines and will report to Council in the near future. |
| Total Beautification Fund | | | | 75,000 | |
| Subregion 1 Maintenance | 77,000 | 52,211 | 24,789 | 10,000 | Revegetate the Palos Verdes Drive West right of way with low groundcover. Completion expected December 2010. |
| Total Subregion 1 Maintenance Fund | | | | 10,000 | |
| Infrastructure Administration | 53,200 | 1,985 | 51,215 | 36,000 | This appropriation will provide for the NCCP environmental evaluation of the Palos Verdes Drive South landslide road stability grading project, which has been completed. |
| Street Improvements - Palos Verdes Drive West Median | 250,500 | - | 250,500 | 250,500 | Initiation of design expected September 2010. |

FY09-10 Continuing Appropriations

Attachment B

| Budget Program/Project | FY09-10 Budget | FY09-10 Actual | FY09-10 Available | Carryover Request | Justification |
|---|----------------|----------------|-------------------|-------------------|---|
| Street Improvements - Hawthorne Pedestrian Improvements | 285,400 | - | 285,400 | 285,400 | Grant funding is expected to be available in FY10-11 for design and FY11-12 for construction. |
| Street Improvements - Palos Verdes Drive South Bikeway Safety | 813,000 | 11,853 | 801,147 | 801,000 | Completion of design expected December 2010. |
| Street Improvements - Americans with Disabilities Act (ADA) Curb Improvements | 25,000 | - | 25,000 | 25,000 | Curb improvements will be done in conjunction with the street paving projects expected to be completed during FY10-11. |
| Street Improvements - Crestridge/Crenshaw Traffic Signal | 263,000 | 8,850 | 254,150 | 254,000 | Contract award expected September 2010, with project completion December 2010. |
| Street Improvements - Palos Verdes Drive East Guardrails | 280,000 | - | 280,000 | 280,000 | Grant funding is expected to be available in FY10-11 for design and FY11-12 for construction. |
| Street Improvements - Arterial Pavement Rehabilitation (PVDS, Miraleste, Highridge, Crest East, PVDW) | 2,543,560 | - | 2,543,560 | 2,543,560 | Expected design contract award in September 2010, with construction beginning in February 2011. |
| Street Improvements - FY09-10 Residential Pavement Rehabilitation | 1,710,000 | 34,425 | 1,675,575 | 1,675,000 | Contract award expected September 2010, with project completion December 2010. |
| Parks, Trails & Open Space Improvements - Lower Hesse/Grandview Conceptual Designs | 54,000 | 11,378 | 42,622 | 42,500 | Final public outreach meeting scheduled for September 25, 2010. Conceptual design presentation to Council expected October 2010. |
| Parks, Trails & Open Space Improvements - Hesse Park Field Upgrade Phase I | 146,300 | - | 146,300 | 146,300 | Expected report to Council September 2010, with contract award February 2011, and construction completion June 2011. |
| Parks, Trails & Open Space Improvements - Pt. Vicente Interpretive Center Exhibits Phase II | 600,000 | - | 600,000 | 600,000 | This project is expected to move forward once a final decision has been made regarding the Annenberg facility at Lower Point Vicente. |
| Total Capital Improvement Projects Fund | | | | 6,939,260 | |

FY09-10 Continuing Appropriations

Attachment B

| Budget Program/Project | FY09-10 Budget | FY09-10 Actual | FY09-10 Available | Carryover Request | Justification |
|--|----------------|----------------|-------------------|-------------------|--|
| Parks, Trails & Open Space Improvements (EET) - Civic Center Planning | 391,000 | 37,325 | 353,675 | 353,675 | Phase I Baseline Study currently in process. This appropriation is for the ongoing planning process that will continue throughout 2011. |
| Parks, Trails & Open Space Improvements (EET) - PVIC & Hesse Park Emergency Generators | 215,000 | 13,817 | 201,183 | 201,000 | Project delay due to change order to increase the electrical load for PVIC. Report to Council September 2010. |
| Total Environmental Excise Tax (EET) Fund | | | | 554,675 | |
| Water Quality Flood Protection - Storm Drain Master Plan | 370,000 | - | 370,000 | 370,000 | Includes Geographic Information System (GIS) layer development, natural water course identification, aerial survey, and hydrology evaluation. Expect to issue requests for proposals October 2010. |
| Water Quality Flood Protection - Lower San Ramon Canyon Stabilization | 1,152,000 | 117,263 | 1,034,737 | 1,035,000 | Staff expects to present a project report and environmental document to City Council spring 2011. |
| Water Quality Flood Protection - Storm Drain Lining | 524,822 | - | 524,822 | 525,000 | Bid process expected October 2010. |
| Total Water Quality Flood Protection Fund | | | | 1,930,000 | |
| Vehicle Replacement - 2002 Ford Ranger | 25,000 | - | 25,000 | 25,000 | Expected purchase date September 2010. |
| Computer Replacement - Various Capital Purchases | 882,800 | 18,602 | 864,198 | 860,000 | Staff expects to request approval from the City Council to utilize Government Finance Officers Association (GFOA) consulting services to assist in the acquisition of the City's accounting system. Staff is hopeful that system replacement will be underway during FY10-11 (\$500K). Other capital purchases expected during FY10-11 include GIS aerial photos (\$80K), scanners (\$6K), replacement of all workstations including Windows 7 and Office 2010 (\$226K), and voice system upgrade (\$48K). |
| Equipment Replacement - Public Works Public Counter | 20,000 | - | 20,000 | 20,000 | Installation expected in November 2010. |
| Total Equipment Replacement Fund | | | | 905,000 | |
| Employee Bonuses | 79,907 | 43,599 | 36,308 | 36,308 | The final distribution of the 1.5% FY09-10 Employee Bonus Pool was not distributed by June 30, 2010. |

FY09-10 Continuing Appropriations

Attachment B

| Budget Program/Project | FY09-10 Budget | FY09-10 Actual | FY09-10 Available | FY09-10 Carryover Request | Justification |
|---|----------------|----------------|-------------------|---------------------------|---|
| Total Employee Benefits Fund | | | | 36,308 | |
| Building Improvements - ADA Master Plan | 90,000 | - | 90,000 | 90,000 | City Council awarded this contract in July 2010. |
| Building Improvements - Ladera Linda Gas & Water Line Repairs | 90,000 | 2,156 | 87,844 | 87,000 | Staff expects to determine whether repairs at Ladera Linda will be necessary during FY10-11. |
| Building Improvements - PVC Security Roll Up Shutters | 15,000 | - | 15,000 | 15,000 | Installation expected in February 2011. |
| Building Improvements - Energy Efficiency Upgrades | 162,900 | 12,296 | 150,604 | 150,000 | Includes City Hall window replacement and Hesse Park lighting and heating. Expected completion in September 2010. |
| Total Building Replacement/Improvements Fund | | | | 342,000 | |