



RANCHO PALOS VERDES

**FOLLOW-UP AGENDA
RANCHO PALOS VERDES CITY COUNCIL
ADJOURNED REGULAR MEETING
ORGANIZATIONAL ASSESSMENT WORKSHOP
MONDAY, MARCH 24, 2008
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

6:00 P.M. REGULAR SESSION

CALL TO ORDER:

ROLL CALL:

1. Practices Regarding Setting City Manager Compensation (Perkins/Management Partners Incorporated)
Action Taken: 1) Received presentation from Jan Perkins of Management Partners Inc., and, 2) Asked questions of the consultant.

RECESSED TO CLOSED SESSION: SEE BROWN ACT CHECK LIST BELOW FOR DETAILS.

CLOSED SESSION AGENDA CHECKLIST
Based on Government Code Section 54954.5

(All Statutory References are to California Government Code Sections)

Public Employee Performance Evaluation
G.C. 54957

Personnel

Title: City Manager
Specify Position/Title of Employee Being Reviewed

7:00 P.M. RECONVENED TO REGULAR SESSION

FLAG SALUTE:

APPROVAL OF AGENDA:

CLOSED SESSION REPORT: No action taken.

PUBLIC COMMENTS: (This section of the agenda is for audience comments for items **NOT** on the agenda.)

NEW BUSINESS:

APPROVAL OF CONSENT CALENDAR:

2. Appeal of View Restoration Permit No. 2007-00019 [Appellants: Dr. and Mrs. Ralph Allman & Mr. and Mrs. Doug Trowbridge] (Alvarez)
Action Taken: Continued the matter and directed staff to re-notice the public hearing for the June 17, 2008 City Council meeting.

REGULAR NEW BUSINESS:

3. Organization-Wide Management Assessment Final Report (Perkins/ Management Partners Incorporated)
Action Taken: 1) Discussed the recently completed Organizational Assessment Final Report and determined priorities for discussion; 2) Directed staff to prepare a method to implement the additional five positions set forth in the Final Report with instruction to staff to return with job descriptions for the positions, budget adjustment information, and before and after organizational charts for the City; 3) Directed a “time-out” period for the Emergency Preparedness Committee, Equestrian Committee, Finance Advisory Committee and Traffic Safety Commission; 4) Directed staff to prepare a first draft of the Work Plans (no more than three pages in length) for each of the committees/commissions that would tie in with the Council goals for review and approval by Council; 5) Directed committees/commissions to bring quarterly Work Plan updates with proposed recommendations and accomplishments of the committee/commission to Council; and, 6) Directed staff to develop a training program for the advisory bodies and provide a summary of cost/benefit of each committee/commission to include information on the amount of support staff time and recommendations regarding the size of each committee/commission.
4. Recruitment to Fill Budgeted Staff Positions (Petru)
Action Taken: Authorized staff to proceed with the recruitment to fill five staff positions as recommended in the Organization-Wide Management Assessment Final Report (see Item 3 above).
5. City Council Rules of Procedure – “One Hour Rule” (Petru)
Action Taken: 1) ADOPTED RESOLUTION NO. 2008-24, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, PERPETUATING THE ADDITION OF RULE 13 TO THE CITY COUNCIL’S RULES OF PROCEDURE, WHICH ESTABLISHES THE PROTOCOL TO REQUEST INFORMATION FROM CITY STAFF; AND, 2) CONFIRMED THE

REPEAL OF CITY COUNCIL POLICY NO. 5 – CITY REQUESTS POLICY.

6. Amendment to the City Manager's Employment Agreement (Lynch)
Action Taken: Approved the first amendment to the City Manager's employment agreement, as amended.

COUNCIL DISCUSSION & SUGGESTION OF FUTURE AGENDA ITEMS:

Organizational Assessment priority list to be brought back on the May 20, 2008 City Council agenda.

ADJOURNMENT: Adjourned to Saturday, March 29, 2008 at 9:00 a.m. at Hesse Park for a Team Building Session to be followed by the Tactical Planning Workshop.

American with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's Office at 310 544-5208 at least 48 hours prior to the meeting.

NOTE: Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during regular business hours: Monday – Friday from 9:00 A.M. until dusk; Saturday and Sunday from 10:00 A.M. until dusk.

You can also view the agenda and staff reports at the City's website www.palosverdes.com/RPV.

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