CITY OF RANCHO PALOS VERDES

FOLLOW-UP AGENDA
RANCHO PALOS VERDES CITY COUNCIL
REGULAR MEETING
JUNE 19, 2012
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD

Time Estimates: The time noted next to an agenda item is only an estimate of the amount of time that will be spent during the meeting on that particular item. Accordingly, these estimates should not be relied on in determining when a matter will be heard, especially since agenda items are often re-ordered during a meeting and may be discussed at any time.

(30 mins) 6:00 P.M. CLOSED SESSION: SEE ATTACHED BROWN ACT CHECK LIST FOR DETAILS.

(30 mins) 6:00 P.M. STUDY SESSION: To commence immediately following Closed Session.

The primary purpose of the Study Session is to provide an opportunity for the Council members to interact freely and informally, ask questions and discuss policy items that are listed on the agenda for that specific Study Session. The City Council will also provide direction to Staff regarding upcoming agenda items and tentative agendas, including prioritization of agenda items that are listed on the agenda for that specific study session. No action shall be taken during any Study Session unless the agenda so provides.

CALL TO ORDER:

ROLL CALL:

DISCUSSION TOPICS:

SS1. Review of Tentative Agendas in Light of City Council Goals, including questions of staff (Annotated Version of the City Council 2012 Goals & Priorities - attached for reference)
Action Taken: Council discussed and made modifications to the Tentative Agendas. The Tentative Agendas were approved, as modified, for July 3 and July 17, 2012.

SS2. Discussion of Agenda Report Deadlines

SS3. Future Agenda Items Proposed by Council Members to be Prioritized (None)

7:00 P.M. REGULAR SESSION

(10 mins) CALL TO ORDER:

ROLL CALL:

FLAG SALUTE:

MAYOR'S ANNOUNCEMENTS: Mayor Misetich made announcements regarding the following: 1) Mandatory Recycling for businesses and multi-family residential dwellings that will begin on July 1, 2012; 2) The recent passing of Barbara "Risty" Wood, noting that the meeting would be adjourned in her memory; and, 3) The City's upcoming Fourth of July Celebration to be held at City Hall.

Capt. Bolin, Lomita Station, Los Angeles County Sheriff's Office, provided an update regarding the recent arrest and recovery of stolen property by the Lomita Station Sheriff's Department of four individuals who were responsible for numerous burglaries in the South Bay, including the Palos Verdes Peninsula.

RECYCLE DRAWING:

APPROVAL OF AGENDA:

PUBLIC COMMENTS: (This section of the agenda is for audience comments for items **NOT** on the agenda.)

CITY MANAGER REPORT: City Manager Lehr provided highlights from City Council 2012 Goals and Priorities. She announced the recent addition of the Palos Verdes Preserve Ranger Hotline which is available 24 hours a day, seven days a week, to report misuse of the Palos Verdes Nature Preserve and to access Preserve information. She announced that the City recently received a Certificate of Achievement from the Government Finance Officers Association (GFOA) and congratulated the Finance Department staff on this achievement. She announced that this would be the final Council meeting that Director of Public Works Odom would be attending and thanked him for his three years of service to the City.

NEW BUSINESS:

(5 mins) APPROVAL OF CONSENT CALENDAR:

A. Motion to Waive Full Reading
Action Taken: Adopted a motion to waive reading in full of all ordinances presented at this meeting with consent of the waiver of reading deemed to be given by all Council Members after the reading of the title.

B. Approval of Minutes (Morreale)
Action Taken: Approved the Minutes of the May 29, 2012 Adjourned Regular Meeting.

C. Award a Professional Services Agreement to Willdan Engineering to Conduct Speed Zone Surveys At Various Locations and for Specific Traffic Engineering Services Citywide **(Supports 2012 City Council Goal for Public Safety and Traffic Issues – Focus on Traffic Enforcement)** (Jules)
Action Taken: Awarded a professional services agreement to Willdan Engineering in the amount of $64,100 to conduct speed zone surveys and specific traffic engineering tasks at various locations citywide and authorized the Mayor and City Clerk to execute the agreement.

D. One-Year Agreement with Blais & Associates, Inc. for Grant Management and Support Services **(Supports 2012 City Council Goal "San Ramon Canyon Project")** (Fox)
Action Taken: Authorized the Mayor and City Clerk to sign the agreement with Blais & Associates, Inc. for a 1-year Professional Services Agreement through FY 2012-13.

E. Annual Appropriation Limit for FY12-13 (Gan-Vanderlinde)
Action Taken: ADOPTED RESOLUTION NO. 2012-41, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, ESTABLISHING THE CITY'S APPROPRIATION LIMIT FOR FY 12-13.

F. Claims Against the City by J. Robert Shull (Morreale)
Action Taken: Rejected the claim and directed staff to notify the claimant.

G. Award Contracts for On-Call Professional Services (Dragoo)
Action Taken: 1) Awarded three-year contracts for on-call professional services to: Alexander + Hibbs, AIA, Inc; BOA Architecture; Bolton Engineering Corporation; DCA Civil Engineering Group; DMc Engineering; Dudek Engineering Services; Group Delta Consultants; Hamilton & Associates, Inc.; Harris & Associates; Helix Environmental Planning; Huitt Zollars, Inc.; Iteris, Inc.; JDC Landscape Architects + Planners; John M. Cruikshank Consultants, Inc.; John L. Hunter & Associates, Inc.; Kathleen McGowan, P.E.; KCG KLING Consulting Group, Inc.; KDM Meridian; KOA Corporation/CBM Consulting, Inc.; KPFF Consulting Engineers; McGee Surveying Consulting; Merit Civil Engineering, Inc.; Onward Engineering; PACE Advanced Water Engineering; RBF Consulting; Richie Bray, Inc.; S A Associates; Terramar Consulting Engineers, Inc.; Willdan Engineering; and Willdan Geotechnical; 2) Authorized the Mayor to execute the thirty (30) contracts listed in Recommendation No. 1; and, 3) Authorized the expenditure of up to $60,000 per fiscal year for FY 2012-13, FY 2013-14 and FY 2014-15 for each of the thirty (30) contracts listed in Recommendation No. 1, with a not to exceed amount of $25,000 for a single project. Directed staff to organize the staff report and associated contracts in a manner that is simpler to review in the future, with a matrix regarding a brief explanation for the purpose of each contract and historical data listing the contract amounts for the vendors.

H. Skate Park Project (Howe)
Action Taken: 1) Received and filed a report on the proposed skate parks in Rolling Hills Estates and San Pedro; 2) Suspended work on a skate park in Rancho Palos Verdes; and, 3) Discontinued the contract with Mia Lehrer & Associates.

I. Register of Demands (McLean)
Action Taken: ADOPTED RESOLUTION NO. 2012-42, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING FUNDS FROM WHICH THE SAME ARE TO BE PAID.

J. Request to Disclose City Attorney Time and Cost Pertaining to the Rules of Procedure and Protocol (Lynch)
Action Taken: Authorized the City Attorney to send an email to Mr. DeLong that provides the total number of hours and the cost to the City for the time spent in connection with the Rules of Procedure and Protocol Project.

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PUBLIC HEARINGS:

(10 mins) 1. Adoption of City Budget for Fiscal Year 2012-2013 (Downs)
Action Taken: ADOPTED RESOLUTION NO. 2012-43, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, APPROVING A BUDGET APPROPRIATION AND ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FY12-13.

(15 mins) 2. Citywide Landscaping and Lighting Maintenance District (Huey)
Action Taken: 1) Conducted a public hearing on the proposed levy and collection of assessments within the Citywide Landscaping and Lighting Maintenance District for fiscal year 2012-2013 and the Engineer's Report prepared in connection therewith; and, 2) ADOPTED RESOLUTION NO. 2012-44, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, MAKING CERTAIN FINDINGS AND CONFIRMING A DIAGRAM AND ASSESSMENT FOR THE 2012-2013 FISCAL YEAR IN CONNECTION WITH THE CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972, PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE.

REGULAR BUSINESS:

(20 mins) 3. 2012 Five-Year Capital Improvement Plan **(Supports 2012 City Council Goals of Public Infrastructure & Government Efficiency, Fiscal Control, and Transparency)** (Downs/Mills)
Action Taken: Adopted the 2012 Five-Year Capital Improvement Plan (CIP).

(10 mins) 4. 2012 Five-Year Financial Model **(Supports 2012 City Council Goal of Government Efficiency, Fiscal Control, and Transparency)** (Downs)
Action Taken: 1) Approved the 2012 Five-Year Financial Model (2012 Model); and, 2) Determined that the Utility Users' Tax (UUT) rate of 3% continues to be a necessary General Fund revenue source, and that the current rate of 3% should be maintained.

(15 mins) 5. FY12-13 Los Angeles County Sheriff's Service Agreement and Regional Cities Deployment Survey **(Supports 2012 City Council Goal for Public Safety and Traffic Issues and the Goal for Western Avenue Corridor Issues)** (Petru)
Action Taken: Authorized the City Manager to sign the FY 12-13 Law Enforcement Services Agreement for the Peninsula Region (Rancho Palos Verdes, Rolling Hills, and Rolling Hills Estates) and the FY 12-13 Rancho Palos Verdes Deployment Survey with the Los Angeles County Sheriff's Department.

(20 mins) 6. Unfunded Pension Liability **(Supports 2012 City Council Goal for Government Efficiency, Fiscal Control and Transparency)** (Downs)
Action Taken: 1) Received and filed this report and the Finance Advisory Committee Memorandum dated April 25, 2012; and, 2) Deferred further discussion of this topic to December 2012, after additional reporting information is received from the California Public Employees' Retirement System (CalPERS) to comply with a new accounting pronouncement for financial reporting of the unfunded pension liability.

(20 mins) 7. Banking Services Procurement Policy (Downs)
Action Taken: 1) Adopted the proposed City Council Policy for Banking Services Procurement, which would require a biannual evaluation of banking services and a competitive procurement process every six years beginning in 2012; and,
2) Directed Staff to complete the competitive procurement process for banking services and bring forth a recommendation to the City Council prior to the end of 2012.

(5 mins) **FUTURE AGENDA ITEMS:** (This section of the agenda is designated for individual Council Members to request that an item be placed on a future City Council meeting agenda.)

1) Council's input with regard to roles of Committee/Commission Members; and,
2) Planning Commission's review of the Annenberg project with the purpose of developing a Lessons Learned paper for the Council.

(10 mins) **CITY COUNCIL ORAL REPORTS:** (This section of the agenda is designated for oral reports from Council Members to report action taken at outside committee and association meetings.)

CLOSED SESSION REPORT: City Attorney Lynch reported on the following Closed Session items: 1) With respect to the Potential Initiation of Litigation, a report was provided and no action taken; 2) With respect to the Potential Litigation Against the City, based on a threat of litigation made by Sahar Barghout of Briggs & Alexander on behalf of the Haddads, this item was continued to the Closed Session of July 3, 2012; and, 3) With respect to the Conference with Labor Negotiators, a report was provided and unanimous direction was given to the City's negotiators, with all Council Members present for the Closed Session.

ADJOURNMENT: Adjourned at 11:15 P.M. in memory of Barbara "Risty" Wood.

CLOSED SESSION AGENDA CHECKLIST
Based on Government Code Section 54954.5

(All Statutory References are to California Government Code Sections)

Potential Initiation of Litigation:
G.C. 54956.9(c)

The City Council is meeting to decide whether to initiate litigation.

Number of Potential Cases (1)

Potential Litigation against the City:
G.C. 54956.9(b)(3)(B)

Conference with Legal Counsel-Anticipated litigation, regarding potential litigation against the City arising from the following facts and circumstances:

Based on a threat of litigation made by Sahar Barghout of Briggs & Alexander on behalf of Yohan and Tania Haddad in a letter dated August 30, 2011. A copy of a letter is on file in the City Clerk's Office.

Conference with Labor Negotiators
G.C. 54957.6

Agency Designated Representatives: Carolynn Petru, Roy A. Clarke
Employee Organization: Rancho Palos Verdes Employee Association

American with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's Office at 310 544-5208 at least 48 hours prior to the meeting.

NOTE: Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during regular business hours: Monday – Friday from 9:00 A.M. until dusk; Saturday and Sunday from 10:00 A.M. until dusk.

Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as it may become part of the public record regarding an agendized item.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter of the lobby of the City Hall Administration Building at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours.

You can also view the agenda and staff reports at the City's website www.palosverdes.com/RPV.

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