

**FOLLOW-UP AGENDA
RANCHO PALOS VERDES CITY COUNCIL
REGULAR MEETING
JUNE 18, 2013
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

Time Estimates: The time noted next to an agenda item is only an estimate of the amount of time that will be spent during the meeting on that particular item. Accordingly, these estimates should not be relied on in determining when a matter will be heard, especially since agenda items are often re-ordered during a meeting and may be discussed at any time.

(1 hr) **6:00 P.M. STUDY SESSION:** The primary purpose of the Study Session is to provide an opportunity for the Council members to interact freely and informally, ask questions and discuss policy items that are listed on the agenda for that specific Study Session. The City Council will also provide direction to Staff regarding upcoming agenda items and tentative agendas, including prioritization of agenda items that are listed on the agenda for that specific study session. No action shall be taken during any Study Session unless the agenda so provides.

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENTS FOR ITEMS LISTED ON THE AGENDA FOR THE STUDY

SESSION: (Based on Section 6.1(f), the Mayor proposes that Public Comments on items listed on the Study Session portion of the Agenda be consolidated so that each speaker has one **one-minute** opportunity to comment on all of the items listed on the Agenda for the Study Session.)

DISCUSSION TOPICS:

SS1. Review of Tentative Agendas and Annotated Version of the City Council 2013 Goals & Priorities

SS2. Future Agenda Items Proposed by Council Members to be Prioritized – No items

7:00 P.M. REGULAR SESSION

(15 mins) **CALL TO ORDER:**

ROLL CALL:

FLAG SALUTE:

MAYOR'S ANNOUNCEMENTS: Mayor Brooks announced the upcoming 4th of July celebration to be held at Pt. Vicente Park/Civic Center. Mayor Brooks announced the recent passing of two community members: Michael Giordino, a close friend of Mayor Pro Tem Duhovic, and Joan Moe, a friend of Mayor Brooks, who contributed much to the community. Mayor Brooks noted that the Council meeting would be adjourned in their memory.

RECYCLE DRAWING:

APPROVAL OF AGENDA:

PUBLIC COMMENTS: (This section of the agenda is for audience comments for items **NOT** on the agenda.)

CITY MANAGER REPORT: City Manager Lehr reported on a correction regarding the hiring of regular City employees vs. contract employees.

Operations Lieutenant Stuckey, Lomita Station, Los Angeles County Sheriff's Department, recognized Mr. Peter Sweers, as the Lomita Station 2013 Volunteer of the Year; and Deputy Chris Knox, for his part in providing aide to an elderly Rancho Palos Verdes couple. Deputy Knox acknowledged and introduced Meals on Wheels volunteer, Mrs. Irene Silver, who contacted the Lomita Sheriff's Station regarding the elderly couple in need.

NEW BUSINESS:

(15 mins) **APPROVAL OF CONSENT CALENDAR:**

A. Motion to Waive Full Reading

Action Taken: Adopted a motion to waive reading in full of all ordinances presented at this meeting with consent of the waiver of reading deemed to be given by all Council Members after the reading of the title.

B. Approval of Minutes (Morreale)

Action Taken: Approved the Minutes of the May 21, 2013 Regular Meeting.

- C. Award Contract for the FY2012-2013 Annual Sidewalk Repair Program (**Supports 2013 City Council Goal #4, Public Infrastructure – Citywide Street Maintenance**) (Murphy)
Action Taken: 1) Approved the construction plans and project specifications on file in the Public Works Department for the FY 2012-2013 Annual Sidewalk Repair Program; 2) Awarded a construction contract to John Simich Construction, Inc. in the amount of \$97,250 for the project and authorized Staff to utilize an additional 20% (\$19,450) for project contingency; and, 3) Authorized the Mayor and City Clerk to execute the agreement.
- D. Professional Services Agreement - Community Development Block Grant Program Administration (**Supports 2013 City Council Goal of Government, Efficiency, Fiscal Control and Transparency**) (Ramezani)
Action Taken: 1) Approved a professional services agreement with MDG Associates, Inc. to administer the Community Development Block Grant Program for a not-to-exceed amount of \$18,500 for FY 2013-2014, with two one-year options to renew the Agreement in FY 2014-2015 and FY 2015-2016, with the mutual written consent of both parties; and, 2) Authorized the Mayor and City Clerk to execute the proposed Agreement with MDG Associates, Inc.
- E. Contract Renewal for Geotechnical Consulting Services (**Supports 2013 City Council Goal to Review Existing Contracts/Consultants**) (Kim)
Action Taken: Authorized the Mayor and City Clerk to execute an extension of the current professional services agreement with Kling Consulting Group, Inc. to provide geology and geotechnical engineering consulting services on an as-needed basis to the City for an additional one year period until June 30, 2014.
- F. One-Year Agreement with Blais & Associates, Inc. for Grant Management and Support Services (Fox)
Action Taken: Authorized the Mayor and City Clerk to sign the agreement with Blais & Associates, Inc. for a 1-year Professional Services Agreement through FY 2013-14.
- G. Claim Against the City by Ryan Glenn Tawa (Morreale)
Action Taken: Rejected the claim and directed staff to notify the claimant.
- H. Claim Against the City by Shawn N. Randolph (Morreale)
Action Taken: Rejected the claim and directed staff to notify the claimant.
- I. City Investment Policy - FY13-14 (**Supports 2013 City Council Goal #5 – Government Efficiency, Fiscal Control & Transparency**) (Mills)
Action Taken: Adopted and filed the FY13-14 Investment Policy for the City of Rancho Palos Verdes.
- J. Annual Appropriation Limit for FY13-14 (Downs)

Action Taken: ADOPTED RESOLUTION NO. 2013-35, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, ESTABLISHING THE CITY'S APPROPRIATION LIMIT FOR FY13-14.

- K. Authorize Letters of Intent for MS4 Permit (**Supports 2013 City Council Goal - Public Infrastructure**) (Winje)
Action Taken: Authorized the City's selected approach to the MS4 Permit, in conjunction with other Peninsula jurisdictions, as the Enhanced Watershed Management Plan approach and authorized the City Manager to sign and submit Letters of Intent, which will be attached to the Notice of Intent to the Regional Board indicating the same.
- L. Award Contract for Public Works Inspection Services (Jules)
Action Taken: 1) Awarded a technical services agreement to Charles Abbott & Associates for Public Works inspection services on an as-needed basis in the amount not to exceed \$55,000 for FY12-13, \$75,000 for FY13-14, and \$75,000 for FY14-15; and, 2) Authorized the Mayor and City Clerk to execute the agreement.
- M. November 5, 2013 General Municipal Election (Morreale)
Action Taken: 1) ADOPTED RESOLUTION NO. 2013-36, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES; 2) ADOPTED RESOLUTION NO. 2013-37, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION OF SAID CITY TO BE HELD ON NOVEMBER 5, 2013 WITH THE SCHOOL DISTRICT AND LIBRARY DISTRICT ELECTIONS TO BE HELD ON SAID DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE; and, 3) ADOPTED RESOLUTION NO. 2013-38, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013.
- N. Professional Independent Audit Services (**Supports 2013 City Council Goal #5, "Full Transparency of Financial Information"**) (Mills)
Action Taken: Approved the proposed agreement with Vavrinek, Trine, Day & Co., LLC for general auditing services for a term of three (3) years with the option for two (2) additional one-year extensions, for a total of five years.
- O. Award of Contract for View Restoration Arborist (Seeraty)

Action Taken: Authorized Staff to execute a professional services agreement for the Mayor's signature with Mr. Greg Applegate of Arborgate Consulting, Inc. to provide view restoration arboriculture services on an as-needed basis to the City in an amount not to exceed \$4,000 for two years or until June 30, 2015.

- P. Storm Drain Easement/Encroachment Agreement for Private Storm Drain (Dragoo)
Action Taken: ADOPTED RESOLUTION 2013-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, APPROVING AND AUTHORIZING THE ATTACHED STORM DRAIN EASEMENT/ENCROACHMENT AGREEMENT FOR THE PURPOSES OF HNC INVESTMENTS, LLC INSTALLING AND MAINTAINING A STORM DRAIN, MANHOLD, CURB CULVERT AND RELATED IMPROVEMENTS ON AND UNDER A PORTION OF THE CREST ROAD PUBLIC RIGHT-OF-WAY AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE THAT AGREEMENT.
- Q. Register of Demands (McLean)
Action Taken: ADOPTED RESOLUTION NO. 2013-40, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING FUNDS FROM WHICH THE SAME ARE TO BE PAID.

#

PUBLIC HEARING:

- (10 mins) 1. Citywide Landscaping and Lighting Maintenance District (**Supports 2013 City Council Goal of Government, Efficiency, Fiscal Control and Transparency**) (Ramezani)
Action Taken: 1) Conducted a public hearing on the proposed levy and collection of assessments within the Citywide Landscaping and Lighting Maintenance District for Fiscal Year 2013-2014 and the Engineer's Report prepared in connection therewith; and, 2) ADOPTED RESOLUTION NO. 2013-41, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, MAKING CERTAIN FINDINGS AND CONFIRMING A DIAGRAM AND ASSESSMENT FOR THE 2013-2014 FISCAL YEAR IN CONNECTION WITH THE CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972, PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE.
- (15 mins) 2. Abalone Cove Sewer Service Charge (Dragoo)
Action Taken: 1) Conducted the public hearing on the proposed levy of the annual sewer service charge for the Abalone Cove Sewer System for Fiscal Year 2013/14, which provides for a maximum increase of 2% in the fees collected; and, 2) ADOPTED RESOLUTION NO. 2013-42, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, APPROVING A REPORT IN CONNECTION WITH THE SEWER SERVICE CHARGE ESTABLISHED

PURSUANT TO CHAPTER 13.06 OF THE RANCHO PALOS VERDES MUNICIPAL CODE, DETERMINING THE AMOUNT OF SUCH CHARGE FOR FISCAL YEAR 2013/14, AND ORDERING THAT SUCH CHARGE BE COLLECTED ON THE TAX ROLL.

- (20 mins) 3. Appropriation of City Budget for FY13-14 (Downs)
Action Taken: ADOPTED RESOLUTION NO. 2013-43, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, APPROVING A BUDGET APPROPRIATION AND ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FY13-14.

REGULAR BUSINESS:

- (5 mins) 4. Award Professional Services Contract for the Hawthorne Blvd. Traffic Signal Synchronization Project (Jules)
Action Taken: 1) Awarded a professional services agreement to Iteris for preparation of design plans for the Hawthorne Blvd. Traffic Signal Synchronization Project for a not-to-exceed amount of \$65,470; and, 2) Authorized the Mayor and City Clerk to execute the agreement.
- (10 mins) 5. 2013 Five-Year Capital Improvement Plan (**Supports 2013 City Council Goals of Public Infrastructure & Government Efficiency, Fiscal Control and Transparency**) (Mills)
Action Taken: Adopted the 2013 Five-Year Capital Improvement Plan.
- (10 mins) 6. 2013 Five-Year Financial Model (Downs)
Action Taken: 1) Approved the 2013 Five-Year Financial Model (2013 Model); 2) Determined that the utility users' tax (UUT) rate of 3% continues to be a necessary General Fund revenue source, and that the current rate of 3% should be maintained; and, 3) Determined that the golf tax rate of 10% continues to be a necessary General Fund revenue source, and that the current rate of 10% should be maintained.
- (10 mins) 7. FY 13-14 Los Angeles County Sheriff's Service Agreement and Regional Cities Deployment Survey (**Supports 2013 City Council Goal for Public Safety and Traffic Issues and the Goal for Western Avenue Corridor Issues**) (Petru)
Action Taken: Authorized the City Manager to sign the FY13-14 Law Enforcement Services Agreement for the Peninsula Region (Rancho Palos Verdes, Rolling Hills, and Rolling Hills Estates) and the FY13-14 Rancho Palos Verdes Deployment Survey with the Los Angeles County Sheriff's Department.
- (20 mins) 8. Draft Western Avenue Corridor Vision Plan (**Supports 2013 City Council Goal – Western Avenue Corridor Issues**) (Schonborn)
Action Taken: Continued this item to a future meeting.

(30 mins) 9. Response to Sharon Yarber's Allegations Regarding the City's Administration of the San Ramon Project (Dragoo)
Action Taken: Continued this item to the July 2, 2013 Council meeting.

(10 mins) 10. Metro Recommended Funding Plan for Crenshaw/LAX Transit Project (Brooks/Knight)
Action Taken: ADOPTED RESOLUTION NO. 2013-44, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, OPPOSING THE METRO RECOMMENDED FUNDING PLAN FOR THE CRENSHAW/LAX TRANSIT PROJECT AND SUPPORTING THE DIRECTOR KNABE AND O'CONNOR MOTION.

(5 mins) **FUTURE AGENDA ITEMS:** (This section of the agenda is designated for individual Council Members to request that an item be placed on a future City Council meeting agenda.)

(10 mins) **CITY COUNCIL ORAL REPORTS:** (This section of the agenda is designated for oral reports from Council Members, as elected officials of the City, to report action taken at intergovernmental organizations, committee, or association meetings. Council Members are required to provide a brief oral report on their attendance at any meetings where City funds have been expended. Detailed reports should be made in writing and will be posted on the City's website.)

ADJOURNMENT: Adjourned at 11:47 P.M., in the memory of Michael Giordino and Joan Moe.

American with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's Office at 310 544-5208 at least 48 hours prior to the meeting.

NOTE: Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during regular business hours: Monday – Friday from 9:00 A.M. until dusk; Saturday and Sunday from 10:00 A.M. until dusk.

Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as it may become part of the public record regarding an agenda item.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter of the lobby of the City Hall Administration Building at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours.

You can also view the agenda and staff reports at the City's website www.palosverdes.com/RPV.

W:\Temporary Follow-Up Agendas\2013\20130618 CC Follow-Up AGENDA.doc