



# RANCHO PALOS VERDES

## EMERGENCY PREPAREDNESS COMMITTEE REGULAR MEETING JUNE 17, 2010

CITY HALL COMMUNITY ROOM, 30940 HAWTHORNE BOULEVARD

7:00 P.M.

**CALL TO ORDER:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**NEW BUSINESS:**

1. Introduction of Lonna Calhoun (Interim Emergency Preparedness Coordinator)
2. Minutes of the April 15, 2010 Meeting.
3. City Council action regarding FY10-11 EPC Work Plan
  - a. Supply Kits
  - b. Newsletter
4. July 4<sup>th</sup> Emergency Preparedness Information Booth
  - a. Volunteer schedule
  - b. Earthquake simulator set up

**COMMUNICATIONS:**

Staff:

Committee:

**PUBLIC COMMENTS:**

**ADJOURNMENT:** Adjourn to July 15, 2010 meeting date at 7:00 PM at City Hall Community Room.

**Please Note:**

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Materials related to an item on this Agenda submitted to the Emergency Preparedness Committee after distribution of the agenda packet are available for public inspection at the front counter of the lobby of the City Hall Administration Building at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal City business hours.

All Emergency Preparedness Committee meetings are recorded for the purpose of preparing minutes. The recordings will be erased after the minutes are approved by the committee, which typically occurs at the following meeting.

**DRAFT MINUTES  
EMERGENCY PREPAREDNESS COMMITTEE  
REGULAR MEETING  
APRIL 15, 2010**

The meeting was called to order at 7:08 pm by Chair T. Weiner in the Community Room at City Hall, 30940 Hawthorne Blvd, notice having been given with affidavit thereto on file.

PRESENT: Chair Weiner, Vice-Chair Boudreau, S. Weiner and K. Harter

ABSENT: M. Hughes, excused absence

Also present were City Manager Carolyn Lehr and Deputy Director of Community Development Greg Pfof.

**APPROVAL OF AGENDA:**

**Action:** Member Boudreau moved, seconded by S. Weiner to approve the agenda. Motion passed (4-0).

**NEW BUSINESS:**

Minutes of the March 18, 2010 Meeting

**Action:** Member Boudreau moved, seconded by Chair Weiner to approve the meeting minutes of March 18, 2010. Motion passed (4-0).

Selection of Vice Chair

**Action:** Chair Weiner nominated Member Boudreau, seconded by Member S. Weiner. Motion passed (4-0).

Review of the Safety Element Section of the General Plan Update

Greg Pfof addressed the EPC with an opportunity for further comment on the proposed update to the City's General Plan Safety Element. Chair Weiner indicated he had received no comments from members or the public since the last EPC meeting and all offered their compliments to Greg on the second draft. Mr. Pfof indicated that the EPC's recommendations will be forwarded to the Planning Commission, and from there, all comments will go to the City Council.

Discussion included that water storage and animal evacuation areas were revised in accordance with the EPC's request, and members agreed that the document is well done and easy to read.

**Action:** Chair Weiner moved, seconded by K. Harter to approve the draft Safety Element of the General Plan. Motion passed (4-0).

Chair Weiner complimented Greg Pfost on his local knowledge and an improved end product. All thanked Greg for his astute work.

#### Approval of Draft FY 10-11 EPC Work Plan

Discussion included that \$10,000 should be included in the budget for give-aways at the Fourth of July celebration as in the past, and also to purchase emergency kit back packs for distribution to the community.

**Action:** Chair Weiner moved approval of the FY 10-11 EPC Work Plan as presented, seconded by K. Harter. Motion passed (4-0).

#### **COMMUNICATIONS:**

The Committee expressed an interest in getting an update on the status of the joint antenna cell tower needed to help cover the current gap for the ham radio repeater.

City Manager Lehr updated the Committee on the search to replace Gary Gyves as staff to the EPC.

Chair Weiner related his discussion at the Mayor's Breakfast that the Mayor thought it would be advisable to look into a cooperative agreement with PV Transit in case of a disaster and emergency evacuation of residents is needed. City Manager Lehr indicated she was in discussion with Captain Anda about the status of their agreement with PV Transit, since the Sheriff would be the agency ordering an evacuation. Harter and Weiner agreed that local bus transportation would be desirable as it is local and faster to implement. As a future agenda item, also look into school district buses.

Jennifer Boudreau commented that she sees a need for a "presentation in a box", referring to occasions when members give emergency services presentations to community groups. Lehr offered that this would be a project for the future staff member to develop. Tim Weiner suggested this be tried out in front of the Council before taking the presentation to the community.

#### **ADJOURNMENT:**

Motion to adjourn at 7:40 pm to the next regular meeting May 20, 2010. Motion passed (4-0).