



CITY TREE REVIEW PERMIT APPLICATION FOR VIEW RESTORATION

If foliage located on City property, a City easement, or in the public right-of-way creates significant view impairment from the viewing area of your property then you may file an application for a City Tree Review Permit (CTRP). On developed residential property, the protected viewing area is where the “best and most important view” exists, which can be either inside the residence or from an outdoor gathering area, such as a patio, provided the area is within 10 feet of the residence and no view from inside the residence exists. Bathrooms, hallways, closets, garages and outdoor areas within the required setbacks are excluded from the viewing area. On vacant residential property, the viewing area consists of the buildable portion of the property (i.e. setback areas are excluded). The viewing area for each property varies and will be determined by City Staff in accordance with the City’s Development Code and Guidelines.

Before you file an application for a City Tree Review Permit for view restoration, you should be aware of that there is a non-refundable permit-processing fee of **\$688** that must be submitted with the CTRP application form. Please note that submittal of the fee and application form does not guarantee approval of the permit. City Staff will not visit your property without a completed application and the fee submittal. In order to expedite your application request, please provide a plan or map which clearly shows the location of each tree located on city property and a current photograph of the alleged view impairment taken from what you believe is your viewing area.

Pursuant to Section 17.76.100 of the City’s Development Code (amended on March 1, 2005), you should also be aware that the Director of Planning, Building and Code Enforcement shall grant the city tree review permit only if, after conducting an investigation of the your property, it is determined that trees and/or foliage located on City property, a City easement or in the public right-of-way are significantly impairing a view from a City Code defined viewing area.

Decisions regarding CTRP’s are made administratively by the Director of Planning, Building and Code Enforcement and may be appealed to the Planning Commission by any interested party. Appeals of a CTRP must be made in writing, must be accompanied by a \$2,275 appeal fee, and must be received by the Planning, Building & Code Enforcement Department (located at 30940 Hawthorne Boulevard) within 15 days of the Notice of Decision.

If you are unsure whether your situation applies to any of the criteria mentioned above or should you have any questions, please consult with the View Restoration Staff at City Hall (310) 544-5228. City Hall business hours are Monday –Thursday, 7:30am-5:30pm and Friday, 7:30am-4:30pm.

DATE FILED:

**CITY TREE REVIEW PERMIT
APPLICATION NO. _____**

Applicant Information

Applicant Name: _____

Applicant Address: _____

Telephone Number: _____ (home) _____ (work)

E-mail Address: _____

Foliage Description

Foliage Location: _____

Foliage Type: _____

Approximate Height: _____

Describe the viewing area on your property from which the best and most important view is taken. Describe the view that is being obstructed and indicate the location and type of trees that obstruct your view.

I HEREBY CERTIFY, under penalty of perjury, that the information and materials submitted with this application are true and correct.

(signature required)