



# RANCHO PALOS VERDES

## Storm Drain User Fee Assistance Program For Property Owners With Gross Income Under \$35,000

Complete and return before December 31, 2007 for property tax year 2006-07  
Complete and return before December 31, 2008 for property tax year 2007-08

**COMPLETE ALL APPLICABLE INFORMATION. INSTRUCTIONS ARE ON THE BACK OF THIS FORM.**

**CONTACT INFORMATION:**

**Assessor's Parcel Number (APN)** \_\_\_\_\_

**Name**

\_\_\_\_\_

**Parcel Address**

*(must match APN)*

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Mailing Address**

*(if different)*

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Phone**

(\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
Home Cellular

**Email Address**

\_\_\_\_\_

**FINANCIAL INFORMATION:**

**Gross Income Based on 2005 Federal Tax Return(s)**

*(Required pages must be submitted for all property owners of record)*

\$ \_\_\_\_\_

**Fiscal Year 2006-07 Storm Drain User Fee** *(if known)*

\$ \_\_\_\_\_

**Reimbursement Requested (50% of User Fee)** *(if known)*

\$ \_\_\_\_\_

**Gross Income Based on 2006 Federal Tax Return(s)**

*(Required pages must be submitted for all property owners of record)*

\$ \_\_\_\_\_

**Fiscal Year 2007-08 Storm Drain User Fee** *(if known)*

\$ \_\_\_\_\_

**Reimbursement Requested (50% of User Fee)** *(if known)*

\$ \_\_\_\_\_

**I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT ALL INFORMATION PROVIDED ON THIS APPLICATION IS CORRECT.**

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

*Finance Department Use Only*

\_\_\_\_\_ User Fee \_\_\_\_\_ Reimbursement (50%) \_\_\_\_\_ Staff Initials \_\_\_\_\_ Check Date \_\_\_\_\_ Check # \_\_\_\_\_

Comments: \_\_\_\_\_

# RANCHO PALOS VERDES

## Storm Drain User Fee Assistance Program

To be eligible for the Storm Drain User Fee Assistance Program, all property owners of record must have a combined gross income under \$35,000 for the tax year. To substantiate eligibility for FY06-07, all property owners of record are required to copy and submit the pages of their Federal Tax Return(s) that detail their contact information, adjusted gross income and signature (typically pages 1 and 2) along with a completed application form before December 31, 2007. For FY07-08, the same information is required for the 2006 tax year submitted along with a completed application form before December 31, 2008. Reimbursements are currently being processed for FY06-07, while reimbursements for FY07-08 will be processed beginning in November of 2007. The steps related to the application process and subsequent City Staff review are as follows:

### *Step 1:*

All property owners of record are required to copy and submit the pages of their Federal Tax Return(s) that detail their contact information, adjusted gross income and signature (typically pages 1 and 2) along with a completed Assistance Program Application to:

The City of Rancho Palos Verdes  
Finance & Information Technology Department  
Attn: User Fee Assistance Program  
30940 Hawthorne Boulevard  
Rancho Palos Verdes, CA 90275

### *Step 2:*

City Staff will review the Assistance Program Application and applicable Federal Tax Return(s) to determine eligibility. Within four (4) weeks, City Staff will provide notification as to whether eligibility was substantiated and the estimated date of reimbursement. If Assistance Program eligibility is determined, the City will reimburse 50% of the Storm Drain User Fee to eligible property owner(s).

### *Step 3:*

Eligibility to participate in the Assistance Program will be determined annually. Therefore, eligible property owners will be required to apply annually.