



RANCHO PALOS VERDES

Storm Drain User Fee Assistance Program
For Property Owners With Gross Income Under \$35,000

Complete and return before December 31, 2011 for property tax year 2010-11

COMPLETE ALL APPLICABLE INFORMATION. INSTRUCTIONS ARE ON THE BACK OF THIS FORM.

CONTACT INFORMATION: Assessor's Parcel Number (APN) _____

Name _____

Parcel Address
(must match APN) Street _____ City _____ State _____ Zip _____

Mailing Address
(if different) Street _____ City _____ State _____ Zip _____

Phone (____) _____ (____) _____
Home Cellular

Email Address _____

FINANCIAL INFORMATION:

Gross Income Based on 2009 Federal Tax Return(s) \$ _____
(Required pages must be submitted for all property owners of record)

Fiscal Year 2010-11 Storm Drain User Fee *(if known)* \$ _____

Reimbursement Requested (50% of User Fee) *(if known)* \$ _____

I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT ALL INFORMATION PROVIDED ON THIS APPLICATION IS CORRECT.

Signature _____ Print Name _____ Date _____

Signature _____ Print Name _____ Date _____

Finance Department Use Only

_____ User Fee _____ Reimbursement (50%) _____ Staff Initials _____ Check Date _____ Check # _____

Comments: _____

30940 Hawthorne Boulevard, Rancho Palos Verdes, CA 90275
City Hall (310) 377-0360 Fax (310) 544-5295 www.palosverdes.com/rpv

RANCHO PALOS VERDES

Storm Drain User Fee Assistance Program

To be eligible for the Storm Drain User Fee Assistance Program, all property owners of record must have a combined gross income under \$35,000 for the tax year. To substantiate eligibility for FY10-11, all property owners of record are required to copy and submit the pages of their 2009 Federal Tax Return(s) that show their contact information, adjusted gross income and signature (typically pages 1 and 2) along with a completed application form before December 31, 2011. Reimbursements have been processed for FY09-10; however, applications are still being accepted for new applicants. Reimbursements for FY10-11 will be processed beginning in November of 2010. The steps related to the application process and subsequent City Staff review are as follows:

Step 1:

All property owners of record are required to copy and submit the pages of their Federal Tax Return(s) that detail their contact information, adjusted gross income and signature (typically pages 1 and 2) along with a completed Assistance Program Application to:

The City of Rancho Palos Verdes
Finance & Information Technology Department
Attn: User Fee Assistance Program
30940 Hawthorne Boulevard
Rancho Palos Verdes, CA 90275

Step 2:

City Staff will review the Assistance Program Application and applicable Federal Tax Return(s) to determine eligibility. Within four (4) weeks, City Staff will provide notification as to whether eligibility was substantiated and the estimated date of reimbursement. If Assistance Program eligibility is determined, the City will reimburse 50% of the Storm Drain User Fee to eligible property owner(s).

Step 3:

Eligibility to participate in the Assistance Program will be determined annually. Therefore, eligible property owners will be required to apply annually.